

BMG Circular No. 44/2006

Issue and release of QMS documents

The guidelines for ISO 9001 compliant issue and release of documents related to the quality system have been reviewed and updated for BenQ Mobile. The set of rules is accessible in Liveservice (Quality Management > Quality Management System > Process Instructions) and archived in d3. It is structured as follows:

Document identifier	title / content	document replaced
CQM-CDR-3-1-EG-GL	Issue and release of QMS documents - Guideline	Q100-MP
CQM-CDR-3-2-E-A1	Issue and release of QMS documents - Annex 1 Numbering scheme for QMS related documents	
CQM-CDR-3-1-E-TP	Issue and release of QMS documents - Template for QMS documents (English)	
CQM-CDR-3-1-EG-TP	Issue and release of QMS documents - Template for QMS documents (English/German)	Vorlage für VA

Further related guidelines regarding retention (archiving) of documents and an enhancement of the Quality Manual providing the link between the top level and the key processes are currently under review and will be published soon.

sgd. Achim Fuchs